

**—PETIT BASSET GRIFFON VENDEEN CLUB OF AMERICA INC—**  
**Judges Nomination and Selection Process**

This document outlines the process whereby all members in good standing shall be provided the opportunity to nominate and elect Regular Classes and Sweepstakes Judges for the National Specialty Shows.

**(1)** Any Judge nominated and/or elected for Regular Classes judging at any PBGVCA sponsored show must be eligible for approval by AKC to judge the breed. For example: any AKC Judge approved to judge the PBGV; or any Foreign Registry approved Judge of PBGVs. or an AKC provisional judge for PBGVs. If a Judge has judged the Regular Classes at a National Specialty or associated Regional Specialty, that Judge will not be eligible to judge the Regular Classes at another National or associated Regional Specialty for a period of five years.

**(2)** Sweepstakes Judge nominations need not conform to specific eligibility requirements, except that if a Judge has judged Sweepstakes at a National and/or associated Regional Specialty, that Judge will not be eligible to judge Sweepstakes at another National or associated Regional Specialty for a period of five years.

It is assumed that the membership will use good judgment in the nomination of any individual they deem qualified to judge the breed in the Sweepstakes Classes. Such individuals may, or may not, be members of PBGVCA. When the prospective Sweepstakes Judge is nominated, they should be informed that if given this assignment, they must conform to the AKC requirements for Sweepstakes Judges regarding their ability to exhibit during this show weekend.

**(3)** Honoraria, expense limits, and accommodations for all Judges judging at a National or Regional Specialty will be determined by the PBGVCA Board of Directors.

**(4)** If elected by the membership, nominees must be willing to refrain from judging the PBGV at any shows in the United States for a period of six (6) months prior to judging the regular classes at the National and/or accompanying Regional Specialty.

**(5)** Performance judges will be selected by recommendation of the Show Committee and must obtain Board approval.

**(6)** The membership shall nominate by written form the Judges for the National Specialty and accompanying Regional Specialty to be held approximately 18–20 months in the future. The forms should be sent to the membership either by insert into Saber Tails or by a separate or combined mailing by the Recording Secretary no later than October 1st accompanied by a list of AKC approved Judges. Eligible candidates for regular class judging include any AKC judge approved to judge the PBGV; or any Foreign Registry approved Judge of PBGVs for which AKC approval can be obtained, or AKC Provisional Judge for PBGVs. Members may nominate up to three individuals for Regular classes and up to three individuals for Sweepstakes. Unless the nominated Judge is listed on the Eligible Judges List that has been provided to the membership, the nominator must supply the name and the address (including state/country) of the judge he or she is nominating or the nomination will be considered invalid. Each Judge should be nominated only one time on a nominating form.

To qualify, each Judge must be nominated by three different members. Each nominating ballot shall be signed by the member making the nomination(s). There shall be only one ballot counted per individual membership or local club membership and a maximum of two ballots counted per household membership unit. The nomination ballots shall be returned to the Corresponding Secretary, postmarked no later than November 15th of that year.

**(7)** No later than December 1st of that year, the Corresponding Secretary shall mail to all nominated individuals a cover letter and questionnaire as well as an explanation of the Club's policy on honorariums, and the six-month moratorium on judging the breed prior to the National Specialty or accompanying Regional Specialty. Interested nominees will be instructed to return the completed questionnaires post-marked no later than February 1st.

**(8)** The Corresponding Secretary shall compile the names of all nominees submitting completed questionnaires on to a ballot to be distributed at the National Specialty and Regional Specialty. The names of the nominees shall be sorted into two groups, Regular Classes and Sweepstakes Classes and shall be listed alphabetically within these groups.

**—PETIT BASSET GRIFFON VENDEEN CLUB OF AMERICA INC—**  
**Judges Nomination and Selection Process**

**(9)** A compilation of completed questionnaires shall be available throughout National/Regional event for study and review by the membership. On the day of the National Specialty, a period of four hours shall be designated as the polling period during which the membership in attendance may complete and submit ballots for judge's selection. Voting members may select up to five individuals in each group by ranking their choices from 1 to 5 in this preliminary round of voting. Only those members actually in attendance may vote on the nominees at this point. There will be no mail in voting at this step, nor will absentee ballots be permitted.

**(10)** The ballots will be tabulated by the Recording Secretary and/or designated tellers committee. The top five vote recipients in each class shall be placed on an election ballot, which will be mailed by the to the entire membership within thirty (30) days of the Annual Meeting. All ballots must be returned to the designated CPA firm or tellers committee no later than August 1st of that year. Within three weeks of the close of voting, the CPA firm shall report to the Recording Secretary the results of the election. Within seven days of that notification, the Corresponding Secretary, after obtaining the results from the Recording Secretary, shall attempt to contact the primary nominees and confirm their willingness and availability to judge the following year's Specialty Show and report the findings to the Recording Secretary.

**(11)** The Election Ballot shall contain provisions for ranked voting for up to five nominees for the Regular Classes judging and five nominations for the Sweepstakes Classes judging by designating writing #1 for their first choice, #2 for their second choice, etc. This ballot shall be returned using the same two-envelope system used for voting for officers and directors, as provided for in Section 4(d) of Article IV of the By Laws of the PBGVCA.

The following paragraphs describes the process by which the ranked voting for judges shall take place:

The Recording Secretary shall mail to each member in good standing a ballot listing all of the nominees in alphabetical order, with the names of the states in which they reside; together with an envelope marked "Ballot" and a return envelope addressed to the chairperson of the Tellers Committee or designated Certified Public Accountant marked "Ballot" and bearing the name of the member to whom it was sent.

So that the ballots may remain secret, each voter, after marking the ballot, shall seal it in the envelope marked "Ballot" which in turn shall be placed in the second envelope addressed to the chairperson of the Tellers Committee or designated CPA. The inspectors of election or designated CPA shall check the returns against the list of members whose dues are paid for the current year prior to opening the outer envelopes and removing the ballot envelopes, and shall certify eligibility of the voters as well as the results of the voting.

The ballots shall be counted by a Teller's Committee of no less than three members who are appointed for the purpose of counting the ballots or by the CPA designated by the Board. The ballots shall be counted within three weeks of the due date of August 1st and the results reported to the Recording Secretary by the Teller's Committee or the CPA designated by the board. After the Corresponding Secretary re-confirms the availability of the winning nominees for the dates of the National/Regional Specialties designated, the Recording Secretary will report the results to the Board of Directors. The membership will be notified of the results in a timely fashion via Saber Tails or the Club Web Site.

The ballots and outer envelopes with the members' name(s) as the return address shall be retained by the Tellers Committee or CPA for a period of at least six months following the election so that, if requested, a recount can be conducted following the requirements of this section. Once a recount is completed, no additional recounts will be permitted in any one election.

**(12)** All members in good standing at the time the ballots are counted shall be eligible to vote. The Treasurer shall provide a list of members to the inspectors of election or CPA. The inspectors shall verify that only members on this list have submitted ballots. Any other ballots shall be void.

**(13)** When the ballots are tabulated by the inspectors of election or CPA, they shall assign a ranking of 5 for a first place vote, 4 for a second place vote, etc. The individual receiving the highest ranking shall then become the following year's National Regular Classes judge. In the event of a tie, the inspectors of election shall select the nominee with the most first place votes as the primary nominee. Each Show Committee shall use the individual receiving the second most votes as the Regular Classes Judge for any accompanying independent Regional Specialty, if held.

**—PETIT BASSET GRIFFON VENDEEN CLUB OF AMERICA INC—**  
**Judges Nomination and Selection Process**

The procedure shall be the same for the Sweepstakes Classes. The individual receiving the highest ranking shall then become the following year's National Sweepstakes judge. In the event of a tie, the inspectors of election shall select the nominee with the most first place votes as the winner. Each Show Committee shall use the individual receiving the second most votes as the Sweepstakes judge for any accompanying Regional Sweepstakes, if held.

**(14)** If, at any point after the election the primary nominees decline, or are unable to accept the assignment, the next highest ranked individual shall be invited to accept the assignment. Consequently, the Associated Regional Specialty Show Judges shall not be confirmed prior to conformation of the National Specialty judging slate.

**(15)** One of the inspectors of election or CPA shall retain the ballots until the selected Judges have all been confirmed. Once the Judges are confirmed, the Recording Secretary will be provided a list of the vote tabulations to keep as a permanent record.

**(16)** The Recording Secretary will send a contract to the judges that were selected.

**(17)** After all Judges have been confirmed; the Corresponding Secretary shall contact the other nominees on the election ballot and advise them that they were not selected.

( Approved by the membership, fall 2006)